

Association for Ontology Design & Patterns (ODPA) – Charter

- (1) The ODPA's goals are to promote high-quality ontology design and engineering, with a focus on methods and tools arising out of ontology design patterns. In particular, the ODPA
 - a. runs an annual workshop on ontology design and patterns,
 - b. maintains the ontologydesignpatterns.org portal,
 - c. runs a public mailing list related to ontology design and patterns, and
 - d. engages in additional activities to promote ontology design & patterns, including the provision of dissemination materials, educational activities, and engagement with researchers and practitioners.
- (2) ODPA membership applications have to be confirmed by the ODPA Board.
- (3) The ODPA Board consists of 5 to 15 ODPA members. The ODPA Board has regular (elected) members who are eligible to vote, and non-voting executive (appointed) members.
 - a. Regular members are elected by the ODPA upon nomination by the ODPA Board. Terms are 2 years. Re-election is possible.
 - b. Executive members are appointed by the ODPA Board by assigning specific tasks such as chairing a workshop or maintenance of the ontologydesignpatterns.org portal. Appointments are time-limited, with a maximum of two years. Reappointments are possible.
 - c. The ODPA Managing Committee consists of three ODPA Board members, the chair and two vice-chairs, who are elected by the ODPA Board. Terms are for 2 years, re-election is possible. The charge of the ODPA Managing Committee is to ensure timely conduct of all ODPA activities.
- (4) The ODPA and ODPA Board usually meets in conjunction with the annual workshop, but may also meet virtually or on other occasions. Formal meetings have to be announced at least 4 weeks in advance, and agenda has to be announced at least one week in advance, and minutes have to be provided after the meetings.
- (5) The ODPA Board decides on locations, dates, and chairs for the annual workshop, and on design and maintenance of the portal. It may engage in other activities on behalf of the association which further the association's goals.
- (6) Decisions are made by majority vote. Electronic votes are possible with a minimum 3 day deadline. A quorum is reached when 5 votes are received. In case of absences, members can nominate a substitute.
 - a. Decisions can be delegated from the ODPA Board to the Managing Committee or a single board member.
- (7) When the ODPA Board is initially set up, half of the Board's members terms will expire after one year. These members will be volunteers or determined by a random draw.